



Course Information

Course Name:	SPA 201 Intermediate Spanish I
Course ID:	SPA 201-7101
Semester:	Summer 2019
Mode:	Online

Instructor Information

Instructor:	Sandra Rivera
Email:	Course Messages in myCourses
Phone:	508 999-8333
Office Hours	Thursdays 7:00-9:00 pm will be available through Bb collaborate

Class Schedule, Office Hours and Location

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		Weekly start - online		Office hours @ 7-9pm		

Course Description

Course Description: Students will continue to develop the skills of listening, reading, speaking, and writing at a higher and intensive level, integrating a wide variety of topics concerning Hispanic culture and civilization through intensive and extensive reading and use of materials from the target culture. Review of grammar with composition and aural-oral practice will also be an important component. The course provides opportunities for cultural interaction and technology integration to help advance in the use of the target language.

Prerequisite:
SPA 102

Course Credits:
3 credits.

Required Text:
Caycedo, L., Rusch, D., & Dominguez, M. (2012). ¡Claro que sí! 101 Bundle (7th ed.). Mason, Ohio: Cengage Learning.

Required Materials:
Lessons will also use different sources based on the development of communicative activities.

Course Objectives

Course Outcomes: At the end of this semester students should be able to achieve the following outcomes **using multiple paragraphs up to one page:**

1. Presentational Objectives: Using academic language to, e.g.
 - ✓ write reports of increasing length and complexity, including short interdisciplinary research projects using target language sources and websites
 - ✓ give increasingly lengthy and **less-rehearsed oral presentations, of 2 minutes** in length by the end of the third quarter
 - ✓ begin to narrate in the past
 - ✓ narrate in present and future
 - ✓ compare and contrast significant people and events in target cultures and in comparison to students' own culture
 - ✓ writing essays or writing products approaching **1 page in length.**
2. Interpretive Objectives: Understanding the target language in order to, e.g.,
 - ✓ analyze and synthesize the main ideas and supporting data in authentic written texts
 - ✓ comprehend narration in present, past, future
 - ✓ identify themes and other literary ideas in fiction, poetry and/or nonfiction and relate themes to student experience
 - ✓ follow and summarize shifting topics in a conversation
3. Interpersonal Objectives: Interacting with others, including, e.g.,
 - ✓ socially appropriate expression of respect, politeness, gratitude, friendliness, and distance
 - ✓ state feelings and emotions
 - ✓ identify problems or complications and propose solutions to them
 - ✓ discussion of academic and professional topics with increasing sophistication

Communication Plan

Expectations for electronic communication

Communication plan: Here are my expectations for electronic communication:

- **Please use email ONLY through MENSAJES through myCourses,** you will receive announcement's emails through Microsoft 365 but please do not respond using that server.
- If the question you might have is of a nature that even one other person in the course could benefit from the answer, post the question in the appropriate discussion board forum **DUDAS O PREGUNTAS in the area of discusiones in myCourses.**
- I check my email daily Monday through Friday. You can expect a reply from me via email within 24 hours during the work week. You "may" get an email reply during the weekend, but that would be an exception not the rule.
- I will also check the discussion forums daily during the work week. I will post often during the first weeks of the course and then drop off in activity while expecting participants to fill any void. Rest assured however, I "will" be participating in what I hope will be lively discussions and will "always" reply to any discussion comment directed specifically at me.

- I am not an instructor who sends email to my students when they submit an assignment. If you do not hear from me after submitting work, consider it a good thing. I will email you within 24 hours after due dates for any missing work.

Time Considerations

Time Considerations

Preparation and Participation: Learning a language, like playing an instrument or being an athlete, requires daily practice and a heavy time investment. **A language is learned mostly with the interaction of the instructor and other students. This is not a course of lectures.** This course will be conducted mostly in Spanish through my intro chapters and class explanations, even though difficult grammatical concepts and/or vocabulary will be explained in English. **Students will have to demonstrate satisfactory communication skills using the target language.** It is important that you make an effort to use the language. **The course requires individual, group, and whole class participation.** These different participation structures are supported by different online participation tools via myCourses. Much of your individual work will be posted through the Assignment tool or through Discussion Boards. Assignments will often require you to attach an audio, visual or musical component to your written text. We will also use **Bb Collaborate a virtual meeting room where you can record your voice, in which you are expected to participate actively and use only Spanish.** Just relax, focus, and take your time, remember mistakes are OK, just try to communicate effectively.

Remember that this is an intensive online course and it is expected from you to listen to all the videos, professor's video recordings, modules and readings or any cultural video shared in every chapter. You will need to fully understand this information for you to complete the assignments. You will also have to use some other online programs to complete these assignments, give yourself enough time to work and complete the assignments on time. This is a ten-week course that will try to deliver a regular face to face course, have this in mind because your course load will be more but doable.

Students should be prepared to spend a minimum of 6-12 hours (at least) outside of class on assignments, completing online activities, working on concepts that you would usually get in live lectures through PPT or screen recordings. It is required to meet with your online tutor using the assigned Bb collaborate room and participate in Conversation group activities. Please be sure to manage your time accordingly!

Participation in online discussions: Substantive participation in the target language (Spanish) should:

- Add value to the discussion and avoid simply repeating, agreeing with, or answering yes or no to peer's comments
- Challenge comments in class, including those of the facilitator
- Ask insightful questions
- Answer other people's questions
- Exemplify the point with real-life events, when possible
- Make comments that are relevant to the course content and objectives
- Relate how you have applied what you have read, learned or discussed regarding the course to your personal and professional life
- Share another resource such as Web links, books, etc. that you have used to answer other participants' questions or as you explore the topics of the course (as it is a violation of copyright law to copy the actual page)

Bb Collaborate: You will find a link in the myCourses left side session. It will be used for three different purposes:

Bb collaborate office hours- *These will be held every Thursday from 7-9 pm (we can discuss any changes at the beginning of the course). Use the Bb collaborate link and then click the course room button. Try to make an appointment sending an e-mail and letting know at what time you will come, this way I will be prepared for your visit.*

Bb collaborate virtual classroom meetings- *I would like to run two classes one at the beginning of the semester and one at the end of the course they will be around 7-8 pm (we can decide the time later) and if you cannot be present the session will be recorded and you will need to write a 1 page explanation on what was discussed in that session and e-mail it to me.*

Bb collaborate activities- *I will create rooms in Bb collaborate and assigned them for you to complete your work you will meet here with your partner or group depending on the assignment. You will need to record your presentations for them to count. Make sure to always say your name when doing these recordings.*

Course activities:

Work is posted on a weekly basis from Tuesday to Tuesday. These assignments are due on Monday midnight after the week in which the work is assigned. To assist you in “getting ahead”, I will try to post work one week ahead of the week in which the work is to be assigned. **If necessary, you may turn in work late up to one week after the due date. Be aware that activities will close and disappear after the week due date. Please make sure to download and save in a folder every week assignment this way if needed to be hand it late you have the explanation and can complete it and email it to me. However, deductions will apply. Deduction of points will proceed as follows and will be strictly enforced in SPA 201:**

-1-5 days late: 5 points deductions on each assignment turned in late (applies through Week 4)

-After Week 4, no late work accepted

There will be no incompletes administered in this course.

Grading Scale:

93% and above	A		80-82.9%	B-
90-92.9%	A-		75-79.9%	C+
87-89.9%	B+		70-74.9%	C
83-86.9%	B		60-69.9%	D

ALSO, IT IS YOUR RESPONSIBILITY TO VISIT THE myCourses CLASS WEBSITE and check every day.

Methods of Instruction

Evaluation and Grading Breakdown:

Tutoring Services & Communication: Class participation and communication in Spanish, Language Tutoring services and participation in Conversation groups in Spanish.	10%
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Activities: (blogging in discusiones, reading, and listening to articles and videos, technology activities, and tecno- actividades)	20%
Presentations: Oral presentations (podcasts, video podcasts or technology presentations and end of chapter activities), compositions and tests	45%
Assignments: homework, e-SAM, quizzes, in-class written and oral activities, biography assignment, syllabus quiz and journal activities	10%
Final Presentation/Test	15%

Explanation of Evaluation and Grading:

10% Tutoring services and communication: Class participation and communication in Spanish, language tutoring services and participation in Conversation groups in Spanish:

You are expected to actively participate in meeting with the online tutor to strengthen class activities and skills learned. The tutor has been assigned to work with you half an hour every week during these four weeks. There will be assignments and conversation activities that will need to be completed with the language tutor using the Bb collaborate platform.

It is recognized that there are many different personalities represented among students in class, and that some are more outgoing than others. Nevertheless, it is necessary to make every effort to use the target language. This grade takes into account but is not limited to:

1. how much you use Spanish
2. how well you use Spanish
3. your preparation for class

20% Activities: (blogging in discusiones, reading, and listening to articles and videos, technology activities, and tecno- actividades)

Activities: As you will see each chapter will have several activities that you will need to complete (they are explained below) these activities will be uploaded **on the assigned due date.**

1. **Blogging:** you will have a prompt assigned in the class web site in myCourses-discusiones, it is expected that you will post a response to the prompt (**at least 100 or more words**) and in some you will need to respond to at least 1 other classmate. A rubric will be used to evaluate your execution.
2. **Artículos:** You will be asked to read or listen to articles and stories from Spanish newspapers, books, magazines or web sites on the internet, this way you can get the most up-to-date information on a particular topic. Most likely you will have to complete an exercise sheet to evaluate your interpretive mode in the target language.
3. **Tecno-actividades:** You will visit specific web sites where a technology-based assignment has been created; such as virtual field trips to Spanish speaking countries. Most of them include reading of authentic articles, listening to podcasts or watch video news. You will complete an activity and **upload most of the times, only the assessment piece of the activity.**

45% Presentations: oral presentations (podcasts, video podcasts or technology presentations and end of chapter presentations), compositions and unit tests:

Oral Presentations: Each chapter can have several short oral presentations. The instructor will share more information on how to create the presentations where some can be different forms of podcasting presentations. You can also check the link “Qué hay de nuevo” and you will find Quick “how to” tutorials pertaining the tools used for these assignments. **Do not** miss any of these presentations; you will receive a **zero** for missed presentations.

Compositions: Writing as a process is emphasized in the preparation of short compositions which will be assigned during the online course. Specific instructions will be given for each assignment. The grading criteria include information conveyed, organization, vocabulary, and language used. Through these compositions you will accomplish three things:

- ✓ you will practice the language functions you learn in class
- ✓ you will practice and integrate the grammar and vocabulary covered during the previous weeks
- ✓ you will learn to express in Spanish

Tests: Most of the chapters will have a test including all the topics and skills studied during the chapter explanation. **These are timed tests that need to be completed online in the myCourses chapter area. The test will open two days before the chapter ends.**

DO NOT MISS THE DUE DATES ON THE PRESENTATIONS AND ONLINE TESTS.

10% Assignments: homework, e-SAM, quizzes, in-class written and oral activities, biography assignment, syllabus quiz and journal activities

Student activity workbook manual-eSAM (Heinle web learning center): you will have to respond to activities assigned during each chapter, they will be from the online activity manual e-SAM. **Make sure you register and follow the course schedule and be aware of those due dates.** Heads up, these activities are done out of the myCourses site. These activities will be graded and you can track your grade in the same web site.

Quizzes: There will be quizzes after some of the chapter topics. These are timed quizzes that **need to be completed online in the myCourses chapter area.** The quizzes will deal with grammar and language content discussed in class modules. The lowest grade will be dropped. **NO MAKE UP will be allowed you need to complete the quiz on the assigned date, it will be opened for several days, and you will have enough time assigned to complete the quiz.**

In class oral and written activities: During the online course there will be pair, group and individual oral and written activities that will count for points. Most of these activities will be developed using the Bb collaborate virtual classroom. I will use a rubric to evaluate your skills. **If you are absent you will receive a zero.**

Journal activities: These activities will require of you either **reacting** to a prompt during **several days** or reading articles and reacting to these readings for a period of time. You will respond using the format and explanation of activity. **It needs to be posted in the Journal area-Mi diario of myCourses.**

15% Final Presentation/test- The final presentation is cumulative and you will display the skills acquired during the course.

Late Work and Plagiarism

Late Assignments

Late Work: It will result in an automatic deduction of points, but the student is still encouraged to turn in all work in a timely fashion. **Make-up work:** No make-up quizzes will be given unless the instructor is given a legitimate excuse and documentation.

Plagiarism: In any situation, plagiarism is a serious offense. An example of plagiarism would be to submit a written sample, which is part, or in whole is not entirely the student's own work without attributing the source. **Cheating includes**

allowing another person to do your work, such as a composition or assessment assignment, and to submit the work under one's own name. Any work, which is submitted for a grade, MUST be 100% the student's own work. **Any student who commits plagiarism on any writing assignment, including compositions, compositions on exams or presentations and postings in electronic discussions, will receive a "F" grade in the assignment which will affect its overall grade. The use of translators on-line is prohibited and its use is considered plagiarism in your Spanish online course.**

Attendance Policy

Regular and active participation in all activities is mandatory. **Your presence in class online is imperative.** In order to be able to participate in class you must be present! Please note that if you are assigned to a group or pair activity and you are not present, you cannot participate in the activities, which will affect the participation and in class activities grades.

CLASS ABSENCE WILL DECREASE YOUR FINAL GRADE. Remember you must send an acceptable excuse (from your doctor or an official document).

Incomplete Policy

According to the university catalogue, an incomplete may be given only in exceptional circumstances at the instructor's discretion. The student must be passing at the time of the request or be sufficiently close to passing. If the work is not completed within one year of the recording of the incomplete grade, the grade will become an F(I). The incomplete policy for this course is that at least 70% of the course must be already completed and an exceptional circumstance (i.e. medical issue) must exist. If you feel you require an incomplete for an exceptional reason, you need to email me and state your reasons for the incomplete in writing. We will then decide on a course of action.

Course Conduct

UMass Dartmouth policies regarding equal opportunity, discrimination, harassment, and sexual violence apply to all learning environments wherever they are located and from wherever they are taught. This applies to all UE face-to-face, off campus, blended, and online courses. Please see the Office of Diversity, Equity & Inclusion brochure for information at <http://www.umassd.edu/studentaffairs/departments/studentconductanddisputeresolution/studentcodeofconduct/>.

Student Academic Integrity Policy

All UMass Dartmouth students are expected to maintain high standards of academic integrity and scholarly practice. The University does not tolerate academic dishonesty of any variety, whether as a result of a failure to understand required academic and scholarly procedure or as an act of intentional dishonesty.

A student found responsible of academic dishonesty is subject to severe disciplinary action which may include dismissal from the University. The procedure for responding to incidents of academic dishonesty may be found in Section III of this document. You may also refer to the Student Handbook for information about the judicial process.

A high standard of academic integrity promotes the pursuit of truth and learning and respect for the intellectual accomplishments of others. These are values that are fundamental to the mission of this University. Such values are undermined by academic dishonesty.

Academic freedom is a fundamental right in any institution of higher learning. Honesty and integrity are necessary preconditions of this freedom. Academic integrity requires that all academic work be wholly the product of an identified individual or individuals. Joint efforts are legitimate only when the assistance of others is explicitly acknowledged and deemed appropriate by the instructor of the course. Ethical conduct is the obligation of every member of the University community, and breaches of academic integrity constitute serious offenses.

Maintenance of the standards of academic integrity and the successful administration of this policy depend on the mutual cooperation of faculty and students.

Faculty cooperation is essential for successful application of the procedures defined by this Academic Integrity Policy. Faculty members promote academic integrity by making clear on their syllabi their expectations concerning homework assignments, collaborative student efforts, research papers, examinations, computer-based infractions, and the like. Efforts should be made to detect and to prevent cheating and plagiarism in all academic assignments. If faculty members have evidence of academic dishonesty, they are expected to report such evidence promptly.

Students must assume responsibility for maintaining honesty in all work submitted for credit and in any other work designated by the instructor of the course. Students are also expected to report incidents of academic dishonesty to the instructor or dean of the instructional unit.

The intent of this policy is to make clear the standards of academic integrity at UMass Dartmouth.

*For additional information on violations, infractions, and consequences visit the UMass Dartmouth Student Academic Integrity Policy at the link below.

<https://www.umassd.edu/policies/activepolicylist/academicaffairs/academicintegritypolicyandreportingform/>

Center for Access and Success

In accordance with University policy, if you have a documented disability and require accommodations to obtain equal access in this course, please meet with the instructor at the beginning of the semester and provide the appropriate paperwork from the [Center for Access and Success](#). The necessary paperwork is obtained when you bring proper documentation to the Center, which is located in Pine Dale Hall, Room 7136; phone: 508.999.8711.

Resources for UMass Dartmouth Students

Tutoring

If you are having difficulty with the class please:

- Contact me directly using the contact information listed at the top of this document.
- Contact the Language Learning and Multimedia Center:
 - Liberal Arts - Room 207
- Phone: 508.999-8333 Remember you have an online tutor that will be helping you during the semester. Make sure to follow the tutors schedule and make an appointment to meet with him/her or just appear on the hours that they are present in e-tutoring.
 - eTutoring can be accessed at [this link](#) or by clicking the "Online Tutoring" link at the top of the myCourses Dashboard.

Your assigned tutor's name is: Nicole Hernandez

Technical Help

Technical support for myCourses is available 24/7:

- Students can email myCoursesHelp@umassd.edu or call the Student Help desk at **508-999-8505** during normal business hours. (Mon-Fri 9:00 a.m.-5:00 p.m. EST)
- During off-hours, weekends, and holidays, technical assistance is available for students at <http://umd.ehelp.org/>.

Support information for all other UMass Dartmouth technologies can be found here:

<http://www.umassd.edu/extension/technicalresources/>